



## EMPLOYMENT APPLICATION

**Position Applied For:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
 \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip)

**TELEPHONE:**

**HOME:** \_\_\_\_\_ **WORK:** \_\_\_\_\_

**CELL:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document upon hire.

**ARE YOU AVAILABLE TO WORK?**  Full-time  Part-time

**EDUCATION (List all post secondary schools, degrees, and dates attended):**

Post Secondary Schools	Degree Earned	Major/Minor	Dates attended

**PROFESSIONAL REFERENCES (All Applicants)**

Name	Address	Telephone	Position

**TEACHING EXPERIENCE (Teacher Applicants only, beginning with most recent.)**

Place of Employment	Position	Grades/Subjects	Dates of Employment	Reason for leaving

1. Did you receive any honors or awards?

\_\_\_\_\_

2. Number of credit hours in the following fields:

Psychology \_\_\_\_\_  Bible & Theology \_\_\_\_\_  Christian Education \_\_\_\_\_

Education \_\_\_\_\_  Administration \_\_\_\_\_

3. List all teaching and/or administration credentials that you have and expiration dates.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4. State briefly any other skills or abilities you have that you feel may benefit WCA.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. Would you be willing to conduct any special activities or clubs, or coach an athletic team? (Please explain.)

\_\_\_\_\_  
 \_\_\_\_\_

6. How would you describe your attention to detail and your follow-through?

\_\_\_\_\_

7. Give some examples of how you are a self-starter and a highly motivated individual.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*The philosophy of Williamsburg Christian Academy requires that its employees demonstrate mature Christian lives. The curriculum requires that our faculty be able to integrate the Christian faith and a Biblical worldview with daily lessons.*

**CHRISTIAN BACKGROUND:**

Name of church you attend: \_\_\_\_\_

Are you actively involved in any church ministries? What is your role?

\_\_\_\_\_

Are you involved in any ministries outside of your church? What is your role?

\_\_\_\_\_

When did you receive Jesus Christ as your personal Lord and Savior?

\_\_\_\_\_

Give a brief statement of your Christian faith and convictions.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Discuss any use of tobacco, intoxicating beverages, or narcotics.

\_\_\_\_\_

Why do you want to teach in a Christian school?

\_\_\_\_\_

Is there anything else that you would like for us to know about you?

\_\_\_\_\_

\_\_\_\_\_

***I consent to Williamsburg Christian Academy initiating a Criminal Background and Sex Offender background check through the Virginia Department of State Police.***

***Signature*** \_\_\_\_\_

Please mail application to: Williamsburg Christian Academy, 101 Schoolhouse Lane, Williamsburg, VA 23188, ATTENTION: Head of Administration.